

# FIRST STEPS PREKINDY WAITLIST

*This form is intended for our waitlisted families an NOT a registration to our program*

Child's full name:	Date of birth:
Child's CRN (if known) :	
Mother's name:	Father's name:
Mother's CRN :	Father's CRN :
Mother's DOB :	Father's DOB
Home phone:	Home phone:
Mobile phone:	Mobile phone:
Email:	Email:

Are you planning on claiming the childcare subsidy? YES / NO ---

Who will be the primary caregiver? \_\_\_\_\_

(needs to be the person linked to the centrelink account/myGov account)

All full day sessions are \$79 per day before the Child Care Subsidy is applied.

MONDAY AM <input type="checkbox"/> 9AM-11:30 \$39*beforeCCS	TUESDAY <input type="checkbox"/> ALL DAY 9AM-2:30PM	WEDNESDAY AM <input type="checkbox"/> 9AM-11:30 \$39*beforeCCS	THURSDAY <input type="checkbox"/> ALL DAY 9AM-2:30PM	FRIDAY <input type="checkbox"/> ALL DAY 9AM-2:30PM
MONDAY <input type="checkbox"/> ALL DAY 9AM-2:30PM		WEDNESDAY <input type="checkbox"/> ALL DAY 9AM-2:30PM		

This program focuses on social development and independence as well as a range of "school readiness skills" such as phonological awareness, prewriting development, and early numeracy and literacy development. In this program children will be provided with a comprehensive portfolio, transition report and certificate.

\*All childcare subsidies families are enrolled into the program for 48weeks unless notified otherwise. All other families are on a term by term arrangement.

\* A minimum of 5 children will need to be enrolled in order for the class to operate

I wish for my child to be added to the waitlist and understand that should a place be offered I will need to resubmit a registration form within the 48hrs to secure the placement.  Signature of applicant: _____	Our waitlist form allows you the opportunity to let us know when you would like to be offered a placement. Please write below the date you wish to join should the space become available.  _____
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I understand that should a spot become available I will be required to pay a \$50 Non Refundable Deposit to secure the placement Signature of applicant : _____	Please add here when you would like to no longer be contacted regarding a spot in our program.  _____
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- By sending through this form I acknowledge that I would like my child to be enrolled at First Steps PreKindy and therefore be added to the waitlist.
- All of the information that I have provided is accurate and First Steps PreKindy will be notified of any changes immediately.

Signature of applicant: \_\_\_\_\_

OFFICE USE ONLY: <input type="checkbox"/> ADDED TO WAITLIST IN DROPBOX _____ <input type="checkbox"/> PHONE UPDATED / TEXT SENT _____ <input type="checkbox"/> EMAIL SENT _____
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## Office use only

**Priority of access assessment** (as per A New Tax System (Family Assistance) Act 1999):

- Priority 1: a child at risk of serious abuse or neglect
- Priority 2: a child of a single parent who satisfies, or of parents who both satisfy, the work/training/study test under Section 14 of the A New Tax System (Family Assistance) Act 1999 (see notes below)
- Priority 3: any other child

**Additional information** (within these priority categories, precedence should also be given to children in:

- Aboriginal and Torres Strait Islander families
- Families which include a person with a disability
- Families on lower incomes
- Socially isolated families
- Single parent families

### Notes for Priority 2:

An individual is recognised to be in **work or work related commitments** if they:

- Are in paid work (for at least 15 hours per week)
- Receive a carer payment under Part 2.5 of the *Social Security Act 1991*, or
- Receive a carer allowance for a disable adult as per section 952 of the *Social Security Act 1991*

An individual has **recognised training commitments** if undertaking a training course (for at least 15 hours per week) for the purpose of improving work skills and/or employment prospects, including during course vacations.

An individual has **recognised study commitments** if:

- Receiving a youth allowance and undertaking full-time study (at least 15 hours per week)
- Receiving Austudy payment under the *Social Security Act 1991*
- Receiving a *pensioner education supplement* under the *Social Security Act 1991*
- Receiving assistance under the *ABSTUDY* scheme, or
- Undertaking any other education course (for at least 15 hours per week) for the purpose of improving work skills and/or employment prospects, including during course vacations.

Source: Sections 14-17A of 'A New Tax System (Family Assistance) Act 1999'

## UNDERSTANDING THE FEE PROCESS

\$50 non refundable registration fee is paid.

Childcare Subsidy Families enrol into a 48week program and are required to pay a 5week refundable bond prior to starting.

These families are also required to set up a direct debit account and pay their accounts on Monday for the week ahead.

Relevant Arrangement Families (families not claiming the childcare subsidy) enrol on a term by term basis and are required to pay their term invoice prior to starting.

If families are attending more than one day a week then we may consider allowing a direct debit system to be set up .

We also charge a \$50 enrolment pack fee. This covers you for your child's electronic portfolio, display book portfolio and uniform.